



For Official Use Only

Permit No	
Date of Issue	

Amount Paid	
Prepare by	

APPLICATION FORM

REGISTRATION OF EXISTING COMMERCIAL PRIVATE/PUBLIC PARKS

(Under the Law establishing Lagos State Parking Authority)

Please complete all sections of this form IN BLOCK LETTERS and in **black** ink.

YOUR APPLICATION MAY NOT BE PROCESSED OR ISSUANCE OF PERMIT DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE CORRECT DOCUMENTATION IS NOT ATTACHED.

SECTION A

(This Section is to be filled by the Business owner or the Company Secretary)

Title	
Full Name	
Address	
City	
LGA/LCDA	
Contact Telephone No.	
E-mail Address (if any)	

SECTION B

Name of company/Parking Facility	
Name of Parking Facility <i>(if different from name of company)</i>	
Locality	
LGA/LCDA	
Address of the Parking Facility	
Telephone Number(s)	
E-mail Address	
Type of Parking Facility	Ground Level Parking
	Multi-Level Parking: Number of Floors
Type of Building	Concrete
	Mechanical
Capacity of Parking Facility	
Parking Design/Mode of Parking	
Fare Regime: How much?	
Mode(s) of Payment	

SECTION C – Declaration

I hereby certify that

- the address shown in Section A is the owner's usual place of business
- the vehicles been parked are not:
 - ✓ over 3.2 metres in height
 - ✓ over 6.5 metres in length
- manufactured to carry more than 7 passengers (excluding the driver)
- all the information given in this application is correct.

I shall immediately surrender the permit to the Authority in the event of any of the following circumstances occurring:

- the company ceases to exist or disengage in managed parking business
- the owner sells or otherwise disposes of the parking facility
- the Authority withdraws the permit
- the permit ceases to be valid
- It is an offence for a company or delegated employee of a company to knowingly make a false statement for the purpose of obtaining a parking permit. The Authority will not hesitate to prosecute, and conviction will result in substantial penalties.

You can apply online for your permit by visiting
www.laspa.lg.gov.ng/permits

Before submitting your application, please check that you have enclosed the following:

- **Completed application form**
- **Proof of location of business**
- **Economic Viability Report**
- **Proof of compliance with the laws of Physical Planning & Urban Development**
- **Proof of compliance with the laws of Lagos State safety Commission**
- **Proof of compliance with the laws of Lagos State Fire Service Agency**

PARKING HELPLINE 01-227-5230, 01-227-5231 or
operations@laspa.lg.gov.ng